

Landlord/Vendor Verification Form for Texas' Low-Income Household Water Assistance Program (LIHWAP)

LIHWAP is a federally funded program utilized as part of an overall effort to ensure that eligible households have access to drinking water and wastewater (WW) services. Payments will address past-due (Priorities #1 and #2) or current amounts (Priority #3) owed which, when paid, will restore service or ensure service remains connected.

This form must be completed and signed by the Landlord or Property Manager if water is included in the rent, or if the water account is in the landlord's name. Please sign and return to:

Name of Agency: _____ Agency Contact: _____
 Street Address: _____ Contact Email: _____
 City: _____ State: _____ Zip Code: _____ Contact Phone: _____

Verification of Tenancy

Name of Applicant (Tenant): _____ **Service Address:**
 Street Address: _____
 Number in Household: _____ City: _____ State: _____ Zip Code: _____
 Name of Landlord or Property Manager: _____ **Name of Water Provider(s):**

MONTHLY AMOUNTS CHARGED
 (if rent and water/wastewater are not itemized please estimate the percent of rent that represents water/wastewater)
 Rent: _____ Drinking Water: _____
 Water: _____ Wastewater (if different): _____
 Wastewater: _____

Is Water/WW Included in the Rent? YES NO Name of Account Holder: _____
 Is Rent Currently Past-Due? YES NO Water Account ID Number: _____
 If Yes, How Much is Owed? Rent: _____ Is Water Currently Disconnected?
 Drinking Water: YES NO
 Wastewater: YES NO
 Is Water/WW Currently Past-Due? YES NO Has a Disconnect Notice been Issued?
 Drinking Water: YES NO
 Wastewater: YES NO
 If Yes, How Much is Owed for:
 Drinking Water: _____
 Wastewater: _____
 Household's County of Service: _____ If Yes, List Date Disconnect is to Occur: _____
 Is Account on a Payment Plan? YES NO

I, the undersigned, acknowledge that the information provided on this form is accurate and complete to the best of my knowledge. I further understand that if the applicant (tenant) is approved for assistance a payment will be issued to my water vendor(s) by the LIHWAP program and the amount of that payment is to be subtracted from any rent due now or in the future, thereby benefiting the applicant.

Upon request, Landlord agrees to release the tenants' information regarding this payment and the corresponding rent reduction to the Agency, Texas Department of Housing and Community Affairs, Texas State Auditor's Office, Texas Comptroller of Public Accounts, Office of the Attorney General of Texas, U.S. Department of Health and Human Services, the U.S. Department of Health and Human Services Internal Auditor, or the designee of any of these governmental agencies.

Signature: _____ Date: _____
 Landlord or Property Manager
 Signature: _____ Date: _____
 Applicant (Tenant)
 Approval: _____ Date: _____
 Agency Contact & Title